

Position:

Event Coordinator / Marketing Manager

**Get to Know Us:**

Rudy's Performance Parts was founded in 2008 and we pride ourselves in being the industry leader in automotive performance parts and accessories. Here at Rudy's, we are well known for offering the absolute best customer service and product variety in the automotive world. We treat all of our employees like family and offer a casual work environment that not only encourages your best, but also rewards it with endless room to grow.

- Are you looking for a change?
- Are you looking for a career?
- Are you a problem solver?
- Are you a critical thinker?
- Do you want to be recognized for your hard work?
- Do you want the opportunity to truly love coming to work every day?

If you answered "yes" to any of the questions above, then Rudy's is the place for you!

What You'll Be Doing:

- Planning and organizing events in accordance with financial and time constraints
- Plan schedules for event staff
- Track the overall event expenses
- Communicate with current and potential vendors
- Promote events on all social media channels
- Promote events within the local area

What We're Looking For:

- High school diploma or equivalent
- Previous event coordinator experience
- Proficient in SEO and social media advertising
- Experience managing budgets and expense tracking
- Must pass a drug screen and background check prior to employment

Benefits:

- Casual work environment
- Competitive salary with annual pay raises and annual bonuses based on performance
- Paid vacation, sick, holidays
- Medical, dental, vision insurance options
- 401(k) retirement plan with 4% company match
- Parts sold at cost

How to Apply:

If you are interested in this position and think you have what it takes to be a part of the Rudy's team, send an email with your cover letter, resume and salary requirements to: tim@rudysdiesel.com. You may also reach out with additional questions that are relevant to this role.